

Electric Sub-Committee

**02/25/2015
7:00 PM to 9:00 PM
Ipswich Utilities Office
Meeting Room
272 High Street
Ipswich, MA**

Type of Meeting Monthly meeting Open Session

Attendees: Chairman Charles Surpitski, Jim Engel, and Ed Sklarz. Bill Craft joined the meeting at 7:05 pm. Karen Repucci (Business Manager), and Don Newell (ELD).
Gerry Cavanaugh and Michael Schaaf were absent.
Also attending Cindy Quinn, Minutes Secretary.

Agenda

Citizen queries	Chair	5
Executive Session	Don Newell	90
Other Business	Don Newell	15

Additional Information

Charlie Surpitski called the meeting to order at 7:01 pm with 5 members present, and 1 other joined the meeting in progress.

Handouts:

Agenda for 2-25-2015

Direct and Indirect Cost Allocations to Utilities Enterprise Funds from FY 2013 to FY 2016

Summary of Allocations to Utilities

Finance Summary by Percentage

Purchasing and A/P Invoice Processing by Area and Year

Minutes Spent per Week for Utilities

Total Revenues Posted per G/L

Health Insurance

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Type of meeting:

Attendees:

Agenda

Citizen queries

Chair

5

Discussion: no citizen queries.

Conclusions:

Action items:

Person responsible:

Deadline:

Executive Session

Chair

90

Discussion: At 7:03 pm, E. Sklarz moved and J. Engel seconded a motion to go into executive session for the purposes of discussing large-scale solar projects and PPFA and then return to open session. Roll call vote: E. Sklarz, yes; J. Engel, yes; and C. Surpitski, yes. The vote was unanimous.

Conclusions: At 8:47 pm, the subcommittee returned to open session.

Action items:

Person responsible:

Deadline:

Other Business--budget		Don Newall	15
Discussion: For the budget, the ELD will wait for the narrative discussion on the allocations to the Town, Schools, and Utilities. There have been changes in the Town allocations and some issues with these. K. Repucci explained the revenues and expenses.			
The Forestry Dept. is funded by ELD for their tree-trimming work. During the storms, ELD had to contract a crew to be here as forestry workers were plowing. R. Negri has a 76-14-10 split for Electric, Water and Sewer, whereas K. Repucci usually has done a 60-25-15 split between the groups. D. Newell clarified that some work is 60-40 (new meters), that is not the correct split for all work. The problem is that the splits have to be dependable.			
K. Repucci went on to give examples of percentages used for purchasing, accounts payable. The ELD enters all its own A/P and payroll, and Town Hall is checking the work only. B. Craft commented that it is time to get estimates for the ELD budget.			
When D. Newell is away, K. Repucci manages the day to day in the office, while Dan Rowland oversees the work as foreman.			
Conclusions: The ELD budget will be coming before the subcommittee soon.			
Action items:	Person responsible:	Deadline:	
Continue to work on the budget	D. Newell		

Other Business		Don Newall	5
Discussion: Don reported that four of the eight catalytic scrubbers are on site working indoors. Later, the other four will be completed.			
There was some discussion on the date of the next meeting			
Conclusions: Monday, March 23 rd seems to be the best date.			
Action items:	Person responsible:	Deadline:	

Additional Information
The next meeting is Mar. 23 rd . It was moved and seconded to adjourn at 9:07 pm.. Unanimous